



Township of Northampton

NORTHAMPTON TOWNSHIP COMPLEX • 55 Township Road, Richboro, Pennsylvania 18954-1592
Township Administration – (215) 357-6800 • Fax: (215) 357-1251

SUPERVISORS

John E. Long, Jr.
Chairman

Dr. Arthur Friedman
Vice Chairman

Peter F. Palestina
Secretary

James E. Kinney
Treasurer

George F. Komelasky
Supervisor

January 3, 2006

The organization and regular business meeting of the Northampton Township Board of Supervisors was called to order at 8:00 p.m.

Members of the Board of Supervisors present were:

John E. Long Jr.
Peter F. Palestina
James E. Kinney
George F. Komelasky
Vincent J. Deon

Others present were:

D. Bruce Townsend, Township Manager

The Pledge of Allegiance to the flag was led by Mr. Long.

- A. APPROVAL OF TEMPORARY CHAIRMAN - By unanimous vote, a motion (Komelasky-Kinney) was approved appointing John E. Long Jr. as Temporary Chairman for the purposes of the organization meeting.

- B. ACKNOWLEDGMENT OF LEGAL ADVERTISEMENT FOR ORGANIZATION MEETING – Supervisor Komelasky advised Board members that a legal advertisement had been placed with the Bucks County Courier Times on December 28, 2005, advising the public of the organization meeting and public business meeting to be held on Monday, January 3, 2006 at 8:00 p.m. at the Township Administration building.

- C. SELECTION OF CHAIRMAN OF THE BOARD OF SUPERVISORS FOR CALENDAR YEAR 2006 - By unanimous vote, a motion (Palestina-Kinney) was passed appointing George F. Komelasky to serve as Chairman of the Board of Supervisors of Northampton Township for the calendar year 2006.

- D. SELECTION OF VICE CHAIRMAN OF THE BOARD OF SUPERVISORS FOR CALENDAR YEAR 2006 - By unanimous vote, a motion (Palestina-Long) was passed appointing James E. Kinney to serve as Vice Chairman of the Board of Supervisors of Northampton Township for the calendar year 2006.
- E. APPOINTMENT OF SECRETARY OF THE BOARD OF SUPERVISORS FOR CALENDAR YEAR 2006 - By unanimous vote, a motion (Long-Deon) was passed appointing Peter F. Palestina to serve as Secretary of the Board of Supervisors of Northampton Township for the calendar year 2006.
- F. APPOINTMENT OF TREASURER AND ASSISTANT TREASURER OF THE BOARD OF SUPERVISORS FOR CALENDAR YEAR 2006 - By unanimous vote, a motion (Palestina-Kinney) was passed appointing Vincent J. Deon to serve as Treasurer of the Board of Supervisors of Northampton Township and a motion (Palestina-Kinney) was passed appointing D. Bruce Townsend as Assistant Treasurer to the Board of Supervisors of Northampton Township for calendar year 2006.
- G. APPOINTMENT BY CHAIRMAN OF LIAISON RESPONSIBILITIES - Chairman Komelasky made the following appointments and assignments for Board liaisons.
1. John E. Long, Jr.
 - Public Works
 - Engineer
 - Water and Sewer
 2. James E. Kinney
 - Administration
 - Finance
 - Auditors
 - Library
 - Senior Citizens
 - Personnel
 3. Peter F. Palestina
 - Police
 - Emergency Management
 - Fire Marshal
 - Fire Department
 - Rescue Squad
 - Solid Waste

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4. Vincent J. Deon
 - Parks and Recreation
 - Historical Commission
 - Cable Television
5. George F. Komelasky
 - Zoning Hearing Board
 - Planning Commission
 - Environmental Advisory Council
 - Zoning/Code Enforcement
 - Pension

Other appointments were also made by Chairman Komelasky:

1. Delaware Valley Insurance Trust - Peter F. Palestina (George F. Komelasky, Alternate).
2. Delaware Valley Workers Compensation Trust - D. Bruce Townsend (Peter F. Palestina, Alternate).
3. Delaware Valley Health Insurance Trust - D. Bruce Townsend (Peter F. Palestina, Alternate).
4. Special Liaison to Council Rock School District - James E. Kinney
5. Representatives to SWBSWC - Peter F. Palestina and D. Bruce Townsend (Vincent J. Deon, Alternate)
6. Special Liaison - Open Space Acquisition - John E. Long Jr.
7. Delegate to Pennsylvania State Association of Township Supervisors Convention - George F. Komelasky
8. Northampton Township Environmental Advisory Council - George F. Komelasky
9. Southeast League of Municipalities - George F. Komelasky
10. Regional Traffic Study Committee - Peter F. Palestina, Vincent J. Deon (D. Bruce Townsend, Alternate)
11. Bucks County TMA - George F. Komelasky

H. APPOINTMENT OF TOWNSHIP SOLICITOR - By unanimous vote, a motion (Long-Palestina) was passed appointing Edward Rudolph of the firm Rudolph, Pizzo & Clarke, LLP, located in Bensalem, PA as the Township Solicitor to serve on a month to month basis for 2006.

I. APPOINTMENT OF TOWNSHIP ENGINEER - By unanimous vote, a motion (Kinney-Deon) was passed appointing the engineering firm of CKS Engineers, Inc., David W. Connell, principal engineer, located in Doylestown, PA as the Township Engineer to serve on a month to month basis for 2006.

- J. APPOINTMENT OF TOWNSHIP PLANNER - By unanimous vote, a motion (Palestina-Kinney) was passed appointing Walter C. Evans of his own firm as Township Planner to serve the month of January 2006.
- K. APPOINTMENT OF TOWNSHIP MANAGER - By unanimous vote, a motion (Long-Palestina) was passed appointing D. Bruce Townsend as Township Manager for the calendar year 2006 on a month-to-month basis.
- L. APPOINTMENT OF VACANCY CHAIRMAN - By unanimous vote, a motion (Palestina-Kinney) was passed appointing David Breidinger, 196 Hilltop Drive, Churchville, PA to serve as Chairman of the Vacancy Board for the calendar year 2006.
- M. APPOINTMENT OF BROKERS OF RECORD – By unanimous votes, motions (Palestina-Kinney) were passed appointing the following Brokers of Record for Township insurances:
1. Delaware Valley Health Insurance Trust – Health Insurance
1015 N. York Road, Willow Grove, PA
 2. Personnel and Benefits Services, Inc., - Dental Insurance
10 Mystic Lane, Malvern, PA
 3. Bonargo Insurance Associates – Life, AD&D Insurance
Warrington, PA
- The following Brokers of Record for bonds:
1. H. A. Thomson Risk Management, Exton, PA
 2. Hobbs Group, Columbia, Maryland
- MC. ESTABLISHMENT OF DEPOSITORIES FOR TOWNSHIP FUNDS - By unanimous vote, a motion (Long-Kinney) was passed appointing the following depositories as eligible for the deposit of Township funds contingent upon the institution furnishing evidence to the Township that any such deposit shall be insured or covered with security in a manner or method required by the second-class township code.
1. Wachovia Bank
 2. Bank of America
 3. William Penn Savings & Loan Association
 4. Fox Chase Bank

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5. First National Bank & Trust Company of Newtown
6. M & T Bank
7. Citizens Bank
8. PNC Bank

- N. MILEAGE REIMBURSEMENT - By unanimous vote, a motion (Kinney-Palestina) was passed setting the mileage reimbursement figures for the Township based on the rates established by the U.S. Internal Revenue Service as the acceptable business deduction rate for the upcoming year (current 2005 rate 48.5 cents per mile). Effective January 1, 2006 the standard business mileage rate will be 44.5 cents per mile.
- O. MEETING SCHEDULE - Chairman Komelasky announced the meeting schedule of the Board of Supervisors for 2006 to be the second and fourth Wednesday of each month with the following exceptions:
1. April – The Board will meet on the first and fourth Wednesday of the month
 2. July and August - The Board will meet only on the second Wednesday of the month.
 3. November – The Board will meet on the second and third Wednesday of the month.
 4. December - The Board will meet on the first and second Wednesday of the month.
- P. SETTING BOND LIMITS FOR THE TREASURER AND TOWNSHIP MANAGER - By unanimous vote, a motion (Deon-Long) established the bond limits for the Treasurer at \$800,000.00 and Township Manager at \$100,000.00.
- Q. PUBLIC HEARING AND APPOINTMENT OF INDEPENDENT AUDITOR - By unanimous vote, a motion (Komelasky-Deon) was approved appointing William Hellmann of the firm Hellmann & Company, located in Morrisville, PA as the Township's independent auditor for calendar year 2006 at a fee not to exceed \$12,200.

There being no further business for the organization meeting of the Board of Supervisors, Chairman Komelasky adjourned the organization meeting and upon the completion of 15 minutes hiatus reconvened the Board of Supervisors for the regular business meeting.

- R. CITIZENS CONCERNS - None

- S. APPROVAL OF MINUTES – The minutes of the business meeting of December 15, 2005 were accepted by unanimous consent as presented.
- T. PROCACCINO – CONTINUATION – PRELIMINARY/FINAL MINOR SUBDIVISION – Chairman Komelasky advised Board members and the public of the continuation from a previous meeting of an application submitted by Vincent Procaccino of 31 Bridgetown Pike, Langhorne for the subdivision of (TMP#31-26-51) from 1 lot into 2 single-family detached dwelling lots, located on Bridgetown Pike between its intersection of Old Bristol Road/Northampton Township and Old Bristol Road/Lower Southampton Township.

The following letters were noted for the record:

1. Township Engineer's letters of August 10, November 22 and December 8, 2005
2. Northampton Township Planning Commission's letter of September 8, 2005
3. Bucks County Planning Commission's letter of August 15, 2005
4. Township Planner's letter of August 5, 2005

After a presentation by Vince Procaccino (applicant) and his representative Kevin Wolf and discussion amongst the Board, a motion (Komelasky-Palestina) was passed by unanimous vote, approving the preliminary/final minor subdivision for Procaccino (TMP#31-26-51) a 3.158 acre tract located on Bridgetown Pike between its intersection of Old Bristol Road/Northampton Township and Old Bristol Road/Lower Southampton Township into 2 single-family detached dwelling lots, on a plan drawn by Andersen Engineering Associates, dated July 20, 2005, last revised September 2, 2005, subject to the following conditions and comments:

1. The plan was approved as both a preliminary/final subdivision with the condition that the applicant makes all revisions to the preliminary plan to the satisfaction of the Township Engineer prior to submitting final plans.
2. Flag lot – Section 140-58.1 allows for the use of a flag lot when it represents the only practical method of developing the site. The request to create a flag lot was granted.
3. Sewage Disposal Methods – Prior to accepting final plan submission, the applicant is to provide an executed agreement from the Northampton Bucks County Municipal Authority that an agreement has been reached with Lower Southampton Authority to provide this service.

4. Erosion and Sedimentation Control Calculations – The applicant shall revise the preliminary plans to show all erosion and sedimentation controls, disturbance area calculations, to the satisfaction of the Township Engineer.
5. Stormwater Calculations – The preliminary plans are to be revised showing stormwater calculations in a manner that the Township Engineer deems satisfactory before a final plan can be submitted.
6. Tree Protection Fencing – The preliminary plans should be revised by showing an existing tree line and the existing trees that are to be protected, to the satisfaction of the Township Engineer.
7. Inlet Design – The preliminary plans are to be revised by showing Type M inlets, to the satisfaction of the Township Engineer.
8. Highway Occupancy Permit – The applicant must submit a highway occupancy permit for the access and egress point on Bridgetown Pike before final plan execution and recording.
9. Street Trees – The preliminary plans should be revised to show that the street trees are to be either willow or oak, to the satisfaction of the Township Engineer.
10. Contribution - The plans should be revised showing a voluntary contribution of \$10,000.00 to be used toward road widening and improvements.

The applicant was reminded to make all of the above mentioned conditions on the preliminary plans and submit them to the Township for the Township Engineer's certification and approval. Only upon his certification that the preliminary plan is official and that the plans meet the above mentioned conditions will the Board of Supervisors be willing to accept a final plan. In addition, the applicant will need to address any and all fees and the entering into escrow and development agreements before submitting the final plan.

- U. CASSADONTI – LOT LINE CHANGE – This matter as continued to the January 25, 2006 public business meeting.

V. JOHN E. LONG, JR.

1. Reappointment – Municipal Authority Board – By a 4-0 vote (Komelasky abstaining), a motion was passed reappointing Gretel Bleich to another five year term on the Municipal Authority Board effective January 1, 2006 and expiring December 31, 2010.

W. JAMES E. KINNEY

1. Proposed Resolution – Revisions to Personnel Rules and Regulations – By unanimous vote, a motion (Kinney-Long) was passed adoption Resolution R-06-01, a resolution revising personnel rules and regulations for the employees of Northampton Township to allow for changes in the holiday schedule and position classification and pay plan.

X. VINCENT J. DEON

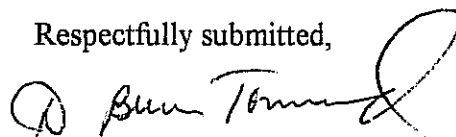
1. Reappointment – Historical Commission – By unanimous vote, a motion (Deon-Palestina) was passed reappointing Michael Tomkins to the Northampton Township Historical Commission to another five-year term, effective immediately and expiring December 31, 2010.
2. Resignation – Historical Commission – By unanimous vote, a motion (Deon-Palestina) was passed accepting the resignation from Robert Eisele from the Northampton Township Historical Commission.

Y. GEORGE F. KOMELASKY

1. Appointment – Environmental Advisory Council - By unanimous vote, a motion (Komelasky-Deon) was passed appointing Dr. Arthur Friedman, residing at 121 Frog Hollow Road, Churchville, to an expired term on the Northampton Township Environmental Advisory Council, effective December 31, 2005 and expiring January 1, 2009

There being no further business, Chairman Komelasky adjourned the meeting at 9:12p.m.

Respectfully submitted,



D. Bruce Townsend
Township Manager